

Bedford Hills, New York
February 4, 2014

The first meeting of the Town Board of the Town of Bedford for the month of February was held on February 4, 2014 at the Town Offices, 321 Bedford Road, Bedford Hills, New York. The meeting was called to order at 8:00 P.M. by Supervisor Burdick.

Present:	Chris Burdick	: Supervisor
	Francis T. Corcoran	: Councilman
	Mary Beth Kass	: Councilwoman
	David Gabrielson	: Councilman
	Lisbeth Fumagalli	Town Clerk
	Joel H. Sachs	: Town Attorney
	Jeffrey Osterman	: Director of Planning
	William Hayes	: Chief of Police
	Kevin Winn	: Commissioner of Public Works
	Harry Girdlestone	: Sole Assessor
	Edward Ritter	: Town Comptroller
	Steve Fraietta	: Building Inspector

And three (3) residents/observers.

CONSENT AGENDA -

- 1. Approval of Abstract Claims and Paid Prior Bills.

On a motion by Mrs. Kass, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass
Nays: None
Absent: None

RESOLVED, that the following claims for 2013 and 2014 be allowed for payment from their respective funds,

	2013
General Fund	\$ 41,837.21
Highway Fund	3,447.19
Consolidated Water District	2,693.16
Cedar Downs Water District	70.20
Special Districts:	
Bedford Village Memorial Park	938.65
Bedford Hills Memorial Park	420.78
Katonah Memorial Park	450.72
Capital Projects	<u>11,755.62</u>
	\$ 61,613.53
	2014
General Fund	\$ 60,358.83
Highway Fund	108,059.25
Consolidated Water District	8,980.96
Farms Water District	30.00
Old Post Road Water District	60.00
Drug Abuse	77.30
Energy	26,732.26
Special Districts:	
Bedford Village Memorial Park	267.97
Bedford Hills Memorial Park	812.93
Katonah Memorial Park	1,245.79
Bedford Hills Lighting District	555.88
Bedford Paramedic District #1	85,860.00
Capital Projects	<u>13,852.06</u>
	\$ 306,893.23

AND IT IS FURTHER RESOLVED, that the Town Board does hereby approve the following:

2. Request to authorize Receiver of Taxes to include remaining unpaid water charges on the 2014 tax levy.

WHEREAS, certain customer accounts of the various water districts currently have unpaid water charges totaling \$128,698.69, and

WHEREAS, it is legally permissive to include unpaid water accounts and penalties in the annual tax levy, and

WHEREAS, a notice will be sent to each customer with an unpaid balance, that unless the balance due is paid in full by March 7, 2014, it shall be added to the tax bill along with all applicable penalties, due on April 30, 2014, now therefore be it

RESOLVED, to authorize the Receiver of Taxes to include the remaining unpaid water charges on the 2014 tax levy.

3. Reappointments to Committees:
 - a. Bedford Village Historic District Review Commission – Three (3) year term.
 - 1) Jim Renwick
 - 2) Kirtley Cameron
 - b. Blue Mount Housing Corp and Bedford Town Housing Agency – Three (3) year Term.
 - 1) Tom McGrath
 - 2) Bruce Yablon
 - 3) Julie Stern
 - c. Communications Committee – Three (3) year term.
 - 1) Chris Roberts
 - 2) Lauron Lewis

NEW BUSINESS

1. Request from National Alliance on Mental Illness to display ribbons in Bedford Hills and Katonah for Mental Health Awareness during the Month of May.

On a motion by Mr. Corcoran, seconded by Mrs. Kass, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board does hereby approve the request from the National Alliance on Mental Illness to display ribbons in Bedford Hills and Katonah for Mental Health Awareness during the month of May and this group shall work with Town Planner Jeff Osterman on the placement of the ribbons, as per the request from Sheryl Brauman of the National Alliance on Mental Illness of Westchester County.

2. A. Request to award bid for winter sand.

On a motion by Mrs. Kass, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board does hereby award the bid for winter sand to the lowest, most responsible bidder, Tilcon New York at a cost of \$23 per ton, as per the memorandum dated February 4, 2014 from Kevin Winn, Commissioner of Public Works.

- B. Request to approve proposal from SCA to Upgrade Water Billing Software.

On a motion by Mr. Corcoran, seconded by Mrs. Kass, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board does hereby approve the proposal from SCA to upgrade the water billing software at a cost of \$8,400 plus \$2,360 annual support, as per the memorandum dated January 30, 2014 from Kevin Winn, Commissioner of Public Works.

3. Bedford Central School District Proposal regarding televising Town Board meetings.

On a motion by Mr. Corcoran, seconded by Mrs. Kass, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board shall move forward with the proposal from Bedford Central School District regarding televising Town Board meetings, funding for the project to be appropriated from the Town Board Special Projects.

4. Memorandum of Understanding with Blue Mountain Housing Development Corp.

On a motion by Mr. Corcoran, seconded by Mrs. Kass, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board does hereby authorize the Supervisor to sign the Memorandum of Understanding between the Town of Bedford and Blue Mountain Housing Development Corporation concerning a parcel on Old Deer Park Road, in Katonah for the purposes of the Blue Mountain Housing Development Corporation developing the parcel for affordable housing.

5. Protocol for sale of unimproved Town parcels.

On a motion by Mr. Corcoran, seconded by Mrs. Kass, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board does hereby adopt the following protocol for the sale of unimproved Town parcels:

A. The Town Planner, Assessor and Receiver of Taxes will prepare a list of properties owned by the Town which can and should be sold either to abutting property owners or to other individuals. Such list will identify as to each parcel, its fair market value (based upon its most recent assessed value), location and other factors (e.g., not a buildable lot or landlocked) and will be presented to the Town Board for review and approval.

B. A minimum sales price will be established based upon the assessed valuation as determined by the Town Assessor and as adjusted by the equalization rate and other adjustment in sales price as the Town Assessor may deem appropriate.

C. Letters will be transmitted to property owners within a radius of 500 feet of the parcels to be sold, indicating that the Town is offering the parcels for sale starting at the minimum price as set forth above and each parcel will be sold to the highest bidder.

D. In addition, notice of the proposed sale of these parcels will be posted on the Town's website and published in the *Record Review*.

E. The Town will give a quitclaim deed to the successful high bidder.

F. The Town will be selling the parcels "as is" and without a survey. In most cases, the Town will have a Tax Map showing the approximate dimensions of the parcel.

G. It will be the responsibility of the prospective purchasers to obtain a title report or conduct any other due diligence which they deem appropriate, at no cost to the Town.

H. The Town reserves the right to withdraw the parcel from sale at any time prior to closing.

I. The Town may require the successful purchaser to merge the parcel with the adjacent parcels owned by the purchaser.

6. Set Public Hearing for Taxi Licensing Ordinance Change.

On a motion by Mrs. Kass, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board does hereby set a public hearing to consider an amendment to Chapter 111 of the Code of the Town of Bedford regarding the licensing of Taxis, for Tuesday, February 25, 2014 at 7:50 pm at the Town House, 321 Bedford Road, Bedford Hills, New York.

7. Executive Session – Litigation, Contract Negotiations and Property Acquisition.

On a motion by Mr. Corcoran, seconded by Mrs. Kass, the following resolution was ADOPTED

Ayes: Burdick, Corcoran, Gabrielson, Kass

Nays: None

Absent: None

RESOLVED that the Town Board shall discuss matters of litigation, contract negotiations and property acquisition in an executive session to be conducted at the conclusion of the regular meeting.

There being no further discussion the Town Board adjourned to executive session at 8:30 pm.

Lisbeth Fumagalli, Town Clerk

Minutes of Executive Sessions - Town Board of the Town of Bedford -February 4, 2014

On February 4, 2014 at approximately 7:20 p.m., the Town Board voted to go into Executive Session to discuss personnel matters. Attending the Executive Session were Supervisor Burdick and Town Board Members Kass, Gabrielson and Corcoran as well as Town Attorney Joel Sachs. At the outset of the session, Joel Sachs was appointed Acting Deputy Town Clerk.

There then followed a discussion among Town Board members about overtime issues involving Town employees in various departments. No decisions were made and no votes were taken. The Town Board voted to adjourn the Executive Session at approximately 8:00 p.m.

At approximately 8:40 p.m. the Town Board voted to continue the Executive Session in order to discuss personnel, contract negotiations and property sales. Town Public Works Commissioner Kevin Winn attended a portion of the session in order to discuss certain staffing issues in the Department of Public Works. After Commissioner Winn left the session, Town Personnel Director Joan Gallagher joined the session. There then followed a discussion concerning labor negotiations.

After the discussion involving labor negotiations was completed, Joan Gallagher left the session and Jeff Osterman came into the Session. Mr. Osterman discussed the recently adopted Town protocol for the sale of Town owned parcels. There was also a discussion involving the sublease of the Bedford Hills Train Station.

No decisions were made and no votes were taken in regard to any personnel, contract negotiation and Town property sale issues. The Executive Session adjourned at approximately 10:10 p.m.

Respectfully submitted,

Joel H. Sachs, Acting Deputy Town Clerk